



Employee Performance Review Template

14 Apr 2023 / Jockie Enos

Complete

Score	35.87%	Flagged items	0	Actions	1
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Employee Name

Daniela Dada

Document No.

000032

Conducted on

14.04.2023 12:32 PST

Prepared by

Jockie Enos

Actions

1 action

Audit

Comments

Employee is not very aware of safe working practices. When caught in an unsafe situation, they always insist they did not know of it.

To Do | Priority Medium | Due 21.04.2023 12:54 PST | Created by SafetyCulture Staff

Check with employee's manager to see if the proper safety practices have been properly relayed and taught

Audit

1 action, 35.87%

Does the employee have the knowledge/skill to carry out the job properly

Outstanding

Comments

Employee knows their role and is very efficient at what they do. They always reach their targets and are always open to learning more.

Does the employee have a good attitude towards safe working practices

Below Average

Comments

Employee is not very aware of safe working practices. When caught in an unsafe situation, they always insist they did not know of it.

To Do | Priority Medium | Due 21.04.2023 12:54 PST | Created by SafetyCulture Staff

Check with employee's manager to see if the proper safety practices have been properly relayed and taught

Responds effectively to assigned responsibility

Above Satisfactory

Comment

Meets attendance requirement

Above Satisfactory

Comment

Employee has been late and has been absent a few times, but all have been properly communicated.

Listens to directions from management

Above Satisfactory

Comment

Courses recommended/required/wanted:

Training on safety protocols and working practices

Employee

Employee is great at their job and at communicating with others. They are just unaware of some safety protocols. Unsure if this is their fault or a mishap on behalf of the manager.

Manager

Their manager is good at their job, but there is reason to suspect they might not have properly oriented the employee on the proper safety protocols.

Employee

Daniela Dada

Daniela Dada
14.04.2023 13:04 PST

Manager

Pankaj Nikolina

Pankaj Nikolina
14.04.2023 13:04 PST

Director

Jockie Enos

Jockie Enos
14.04.2023 13:04 PST
