



Environmental Audit Checklist

24 Feb 2023 / Norman Ricks

Complete

Score	0%	Flagged items	0	Actions	2
Conducted on					24.02.2023 15:00 PST
Conducted by					Norman Ricks
Location					Virginia, USA (37.4315734, -78.6568942)

Actions

2 actions

Environmental Audit / Environmental Policy

Are Environmental factors included in Risk Assessments?

No

This is one of the improvement opportunities we recently identified during the November 2022 review. Updated risk assessments must now include an in-depth analysis of environmental factors. Refer to the created and assigned corrective actions for urgent resolution.

To Do | Assignee SafetyCulture Staff | Priority Low | Due 03.03.2023 15:42 PST | Created by SafetyCulture Staff

Set up a meeting with relevant stakeholders to officially integrate these into our risk assessment templates, reports, and best practices.

To Do | Assignee SafetyCulture Staff | Priority Low | Due 03.03.2023 15:42 PST | Created by SafetyCulture Staff

Coordinate with our EHS officers to properly account for the environmental factors to be included in our risk assessments.

Environmental Audit

2 actions

Environmental Policy

2 actions

Is the Environmental Policy displayed on site?

Yes

Is the Policy up to date?

Yes

The most recent update was done last November 2022. However, due to the changes in our organizational structure and overall goals for the financial year, we'd have to do another round of policy review before Q3 ends. For reference, check the attached PDF file for the updates.

[EMS Update \[2022\].pdf](#)

Is the Policy signed by the CEO?

Yes

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Coordinate with our EHS officers to properly account for the environmental factors to be included in our risk assessments.

Are Environmental emergency procedures adequately addressed and displayed?

Yes

Are Environmental issues adequately addressed at site induction?

Yes

Are Environmental control measures described in method statements?

Yes

Are all operatives briefed and aware of good Environmental practices?

Yes

Are sub-contractors conforming to the company's Environmental Policy?

Yes

Site Establishment

Are site cabins clean and in good condition?

Yes

Are there adequate parking facilities off/onsite?

Yes



Photo 1



Photo 2

Are fences, hoardings, and gates in good condition?

Yes

Waste Management

Is there any existing contamination onsite? Is it being dealt with adequately?

Yes

Does a licensed carrier remove waste?

Yes

Are transfer notes (consignment notes for special waste) in place?

Yes

Are adequate segregation measures in place?

Yes

Energy Management

Is electrical power for light and heat kept at a minimum period?

Yes

Is water usage minimized?

Yes

Is plant shut down when not in use?

Yes

Water Protection

Are consents in place for the discharge of water?

Yes

Are drains identified (surface and sewer)?

Yes

Is silt being prevented from discharging to watercourses?

Yes

Are fuel tanks, bowsers, and drums within a bund to EA guidelines?

Yes

Are drip trays in place for plant and fuelling points?

Yes

Are emergency measures in place (spill kits)?

Yes

Are all chemicals stored safely and marked?

Yes

Is plant in good condition and without any leaks?	Yes
Are plant and materials reasonably kept away from drains and watercourses?	Yes
Are wheel washes suitably constructed and contained?	Yes

Materials Management

Are there alternative arrangements for unused materials other than disposal?	Yes
Are materials such as hardwoods acquired from a sustainable source?	Yes
Are there arrangements to reuse/recycle existing site material?	Yes

Nuisance

Is dust suppression adequate?	Yes
Are noise and vibration within reasonable limits?	Yes
Are activities smokeless?	Yes
Is there any inessential burning on-site?	Yes
Are deliveries arranged to minimize disruption to neighbors?	Yes
Are there arrangements to keep neighbors informed and liaison procedures?	Yes
Are site lights positioned away from neighbors?	Yes
Are site cabins screened from neighbors as appropriate?	Yes

Flora & Fauna

Is adequate protection in place for existing planted areas?	Yes
Are measures in place to protect initial life adequate?	Yes

Completion and Sign-Off

Further Comments

Aside from the attached files and notes in this audit, further comments will be available during the next session and once the corrective actions are completed.

Corrective Actions

In summary:


- Coordinate with our EHS officers to properly account for the environmental factors to be included in our risk assessments.
 - Set up a meeting with relevant stakeholders to officially integrate these into our risk assessment templates, reports, and best practices.
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Project/Site Manager



Hailey Fowler
24.02.2023 15:43 PST

Auditor



Norman Ricks
24.02.2023 15:44 PST

Appendix



Photo 1



Photo 2

[EMS Update \[2022\].pdf](#)