

# Facilities Maintenance Checklist

Complete

Score	66.67%	Flagged items	0	Actions	4
<b>Document No.</b>					000126
<b>Audit Title</b>					
Facility Management Inspection Q3					
<b>Client / Site</b>					
Greyd Storage Solutions HQ					
<b>Conducted on</b>					20.04.2023
<b>Prepared by</b>					Anis Cerdic
<b>Location</b>					Alabama, USA (32.3182314, -86.902298)
<b>Personnel</b>					
Oroitz Dariy Áed Coreen Eógan Dinesh David Valdas					

**Actions**

4 actions

Audit

**Tile Condition**

Dirty

It looks like the dirt is deep in the grout.



Photo 1

To Do | Priority Low | Due 27.04.2023 10:57 PST | Created by SafetyCulture Staff

Request for deep cleaning

Audit

**Heat/Cooling System Condition - Record Temperature**

To Hot

Not sure if it's too hot because of the heatwave that started today or if there are other issues.

To Do | Priority High | Due 27.04.2023 10:58 PST | Created by SafetyCulture Staff

Investigate for any issues with heating and cooling

Audit

**Emergency Lighting Condition (Flashlight)**

Replace

Were broken earlier when they fell.

To Do | Priority High | Due 27.04.2023 10:59 PST | Created by SafetyCulture Staff

Replace emergency lighting

Audit

**Condition of Ceilings/Vents/Air Return**

Repair

One vent is broken.

To Do | Priority Medium | Due 27.04.2023 10:59 PST | Created by SafetyCulture Staff

Repair vents

**Audit**

4 actions, 66.67%

**Center**

Greyd Storage Solutions HQ

**Room**

Inventory Room

**Has the last inspection been reviewed?**

Yes

Last inspection was April 19, 2023

**Are there any out standing actions?**

No

Last inspection did not have any outstanding actions that needed to be addressed.

**Carpet Condition**

Okay

**Tile Condition**

Dirty

It looks like the dirt is deep in the grout.



Photo 1

To Do | Priority Low | Due 27.04.2023 10:57 PST | Created by SafetyCulture Staff

Request for deep cleaning

**Covebase/Baseboard Condition**

Okay

**Area Rug Condition**

Okay

**Heat/Cooling System Condition - Record Temperature**

To Hot

Not sure if it's too hot because of the heatwave that started today or if there are other issues.

To Do | Priority High | Due 27.04.2023 10:58 PST | Created by SafetyCulture Staff

Investigate for any issues with heating and cooling

**Equipment/Furniture Condition**

Okay

**Lighting**

Okay

**Emergency Lighting Condition (Flashlight)**

Replace

Were broken earlier when they fell.

To Do | Priority High | Due 27.04.2023 10:59 PST | Created by SafetyCulture Staff

Replace emergency lighting

**Condition of Walls**

Okay

**Condition of Ceilings/Vents/Air Return**

Repair

One vent is broken.

To Do | Priority Medium | Due 27.04.2023 10:59 PST | Created by SafetyCulture Staff

Repair vents

**Conditions of Door**

Okay

**Condition of Fire Extinguisher**

Okay

**Condition of Carbon Monoxide Detector**

Okay

**Condition of Sink - Record Water Temperature**

Okay

**Bubbler/Water Cooler Condition**

Okay

**Diapering Table - Record Water Temperature**

Okay

**Condition of Windows**

Okay

**Condition of Blinds / Shades**

Okay

**Condition of Storage Units**

Okay

**Condition of Exit Signs**

Okay

**Locked Cabinet**

Okay

**Outlet Cover Condition**

Okay

**Tile Condition**

Dirty



Photo 2

**Covebase/Baseboard Condition**

Okay

**Condition of Walls**

Dirty



Photo 3

<b>Lighting</b>	Okay
<b>Condition of Ceilings/Vents/Air Return</b>	Okay
<b>Conditions of Door</b>	Okay
<b>Condition of Sink - Record Water Temperature</b>	Okay
<b>Condition of Toilet/Urinal</b>	Okay
<b>Bathroom Daily Check List Updated?</b>	Yes

**Maintenance Tech Signature**

Athena Deepali  
20.04.2023 11:02 PST

**Inspector Signature**

Anis Cerdic  
20.04.2023 11:03 PST

## Media summary



Photo 1



Photo 2



Photo 3