



Job Cost Sheet Template

11 Apr 2023 / Ulysses Holland

Complete

Score	0%	Flagged items	0	Actions	0
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Client Name

Milly's Building Works and Construction, Co.

Project Name, Description, and Expected Completion Date

Office Construction Project (Job Cost Breakdown)
Description: New Office Construction - Manila HQ
Expected Completed Date of Office Construction Project - September 2023

Project Manager

Ulysses Holland

Created on

11.04.2023 15:00 PST

Location

Des Moines, IA, USA
(41.5868353, -93.6249593)

Job Cost Breakdown

Product/Materials Expenses

Product/Materials Expenses 1

Item Name Building Materials

Item Description

This includes all the materials used for the construction of the building, such as bricks, cement, steel, etc.

Units Various

Price per unit \$200,000

Total \$1,600,000

Product/Materials Expenses 2

Item Name Electrical Works

Item Description

This includes all electrical works such as wiring, installation of lights and fans, etc.

Units Various

Price per unit \$50,000

Total \$400,000

Product/Materials Expenses 3

Item Name Plumbing Works

Item Description

This includes all plumbing works such as installation of pipes, taps, etc.

Units Various

Price per unit \$40,000

Total \$320,000

Product/Materials Expenses 4

Item Name	HVAC System
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Item Description

This includes the installation of Heating, Ventilation, and Air Conditioning systems.

Units	1
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Price per unit	\$100,000
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Total	\$100,000
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Product/Materials Expenses 5

Item Name	Interior Finishing
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Please see the attached receipt of our previously purchased materials for reference.

[RECEIPT - Purchase of Interior Finishing Materials.pdf](#)

Item Description

This includes all interior finishing works such as painting, flooring, ceiling, etc.

Units	Various
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Price per unit	\$150,000
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Total	\$300,000
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Product/Materials Expenses 6

Item Name	Furniture and Fixtures
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Item Description

This includes all the furniture and fixtures required for the office building, such as desks, chairs, cabinets, etc.

Units	Various
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Price per unit	\$20,000
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Total	\$200,000
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Labor Expenses

Labor Expenses 1

Task Name	Excavation and Site
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Task Description

Excavation of the site, leveling, and site preparation for the foundation

Job Title and Name of Worker in-Charge

Site Engineer - John Smith

Hours 500

Rate per hour \$50

Total \$25,000

Labor Expenses 2**Task Name**

Foundation Works

Task Description

Construction of the foundation of the building, including excavation, footing, and pouring of concrete

Job Title and Name of Worker in-Charge

Mason - Michael Brown

Hours 1200

Rate per hour \$60

Total \$72,000

Labor Expenses 3**Task Name**

Framing and Structural Works

Task Description

Construction of the frame and structural works of the building, including columns, beams, and roofing

Job Title and Name of Worker in-Charge

Carpenter - David Jones

Hours 2500

Rate per hour \$70

Total	\$175,000
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Labor Expenses 4

Task Name	Electrical and Plumbing Works
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Task Description

Installation of electrical and plumbing systems in the building

Job Title and Name of Worker in-Charge

Electrician - Sarah Lee
Plumber - Robert Johnson

Hours	1500
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Rate per hour	\$80 (Electrician) and \$75 (Plumber)
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Total	\$202,500 (Electrician) and \$112,500 (Plumber)
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Labor Expenses 5

Task Name	Interior Finishing
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Task Description

Painting, flooring, and ceiling works for the interior of the building

Job Title and Name of Worker in-Charge

Painter - Kevin Wilson
Flooring Expert - Amanda Green

Hours	3000
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Rate per hour	\$65 (Painter) and \$75 (Flooring Expert)
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Total	\$195,000 (Painter) and \$225,000 (Flooring Expert)
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Labor Expenses 6

Task Name	Furniture and Fixtures Installation
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Task Description

Installation of furniture and fixtures for the office building

Job Title and Name of Worker in-Charge

Carpenter - David Jones
Interior Designer - Jessica Brown
(both are subcontractors)

Please refer to the attached invoices for their rates on our previous projects (for reference only.)

[INVOICE - Subcontractor Rates for Carpenter.pdf](#)

[INVOICE - Subcontractor Rates for Interior Designer.pdf](#)

Hours	1000
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Rate per hour	\$70 (Carpenter) and \$90 (Interior Designer)
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Total	\$70,000 (Carpenter) and \$90,000 (Interior Designer)
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Equipment Costs

Equipment Costs 1

Equipment Type (Vehicle, Machinery, or Tool)	Vehicle
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Equipment Name	Dump Truck
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Equipment Rental/Purchase/Usage Cost	Rental - \$50,000
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Equipment Costs 2

Equipment Type (Vehicle, Machinery, or Tool)	Vehicle
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Equipment Name	Excavator
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Equipment Rental/Purchase/Usage Cost	Rental - \$75,000
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Equipment Costs 3

Equipment Type (Vehicle, Machinery, or Tool)	Machinery
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Equipment Name	Concrete Mixer
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Equipment Rental/Purchase/Usage Cost	Purchase - \$15,000
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Equipment Costs 4

Equipment Type (Vehicle, Machinery, or Tool)	Machinery
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Equipment Name	Crane
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Equipment Rental/Purchase/Usage Cost	Rental - \$100,000
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Equipment Costs 5

Equipment Type (Vehicle, Machinery, or Tool)	Tool
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Equipment Name	Scaffolding
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Equipment Rental/Purchase/Usage Cost	Rental - \$10,000
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Equipment Costs 6

Equipment Type (Vehicle, Machinery, or Tool)	Tool
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Equipment Name	Power Tools (Drill, Saw, etc.)
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Equipment Rental/Purchase/Usage Cost	Usage - \$20,000
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Equipment Costs 7

Equipment Type (Vehicle, Machinery, or Tool)	Tool
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Equipment Name	Safety Equipment and PPEs (Helmets, Gloves, etc.)
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Equipment Rental/Purchase/Usage Cost	Purchase - \$5,000
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Overhead Costs

Overhead Costs 1

Utilities	The utilities costs include electricity, water, gas, and internet services. The total utilities cost for the project was \$30,000.
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Rent	The rent cost includes the cost of renting the construction site, office space for the project management team, and storage space for construction materials. The total rent cost for the project was \$100,000.
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Insurance	The insurance cost includes the cost of insuring the construction site, workers, and
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equipment against accidents, theft, and other risks. The total insurance cost for the project was \$20,000.

Miscellaneous Expenses

Miscellaneous Expenses 1

Others (please specify)

The other expenses include various costs incurred during the project, such as permits and licenses, site cleanup, and waste disposal. The total other expenses for the project were \$50,000.

Acknowledgment and Completion

Total Job Costs

\$4,562,000

Cost Control Measures (if needed)

Since some areas of our project costs are a bit higher than expected, here's one major cost control measure we can implement:

- Negotiate with vendors and suppliers: This is to lower our purchase, usage, and rental costs for our equipment/tools/machinery, along with the products and raw materials we need for the project.

Corrective Actions (if needed)

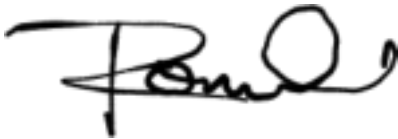
N/A

Signature of Project Manager



Ulysses Holland
11.04.2023 15:42 PST

Signature of Client/Client Representative



Rach O'Neill
11.04.2023 15:43 PST

Media summary

[RECEIPT - Purchase of Interior Finishing Materials.pdf](#)

[INVOICE - Subcontractor Rates for Carpenter.pdf](#)

[INVOICE - Subcontractor Rates for Interior Designer.pdf](#)