



Manual Handling Risk Assessment

Jo Sheen Manufacturing Inc. / Jeric Breen / 03 Oct 2018

Complete

Score	85.46%	Failed items	2	Actions	0
Client / Site	Jo Sheen Manufacturing Inc.				
Location	550 Bermuda Street, Sta Cruz, Manila, 1014 Metro Manila, Philippines				
Conducted on	3 Oct 2018 15:25 PST				
Prepared by	Jeric Breen				

Audit / Lifting and Carrying

unpredictable movement of loads?

High Risk

Carl supposed to transfer one box of soap at a time to the stock room but he carried 3 boxes instead.



Photo 1

Audit / Lifting and Carrying

pose a risk to those who are pregnant?

High Risk

Due to transferring of boxes of soap from the production area to the storage area

Preliminary

Task name Soap packing

Task description (detailed)

Soap packing station is the end production process. Employees are required to transfer boxes weighing 10kg from the production area to storage area.

Load weight 10kg

Frequency of lift every after 15 mins

Carry distances (if applicable) 20 meters

Personnel involved

- Joanne Laguna
- Carlo Dian
- Eric Patts
- Ann Long

Lifting and Carrying

Do the tasks involve:

holding loads away from torso? Low Risk

twisting? Medium Risk

Carl exerted physical effort to reach the soap.

stooping? Low Risk

reaching upwards? N/A

large vertical movement? Low Risk

long carrying distances? Low Risk

strenuous pushing or pulling? N/A

unpredictable movement of loads? High Risk


Carl supposed to transfer one box of soap at a time to the stock room but he carried 3 boxes instead.



Photo 1

repetitive handling? Low Risk

insufficient rest or recovery? Low Risk

a work rate imposed by a process?	Low Risk
Are the loads:	
heavy?	Low Risk
bulky or unwieldy?	Low Risk
difficult to grasp?	Medium Risk
Some of the soap boxes doesn't have handles	
	
Photo 2	
unstable or unpredictable?	Low Risk
intrinsically harmful (eg sharp/hot)?	Low Risk
Consider the working environment - Are there:	
constraints on posture?	Medium Risk
Due to repetitive movements.	
poor floors?	Low Risk
variations in levels?	Low Risk
hot/cold/humid conditions?	Low Risk
strong air movements?	Low Risk
poor lighting conditions?	Medium Risk
Flickering lights at the end of storage area	
Consider individual capability - Does the job:	
require unusual capability?	Low Risk
pose a risk to those with a health problem or a physical or learning difficulty?	Low Risk
pose a risk to those who are pregnant?	High Risk
Due to transferring of boxes of soap from the production area to the storage area	
pose a risk to new workers/young people?	Low Risk
require special information/training?	Low Risk
Regarding protective clothing	
Is movement or posture hindered by clothing or personal protective equipment?	No
Is there an absence of the correct/suitable PPE being worn?	No
Work organisation (psychosocial factors)	

Do workers feel that there has been a lack of consideration given to the planning and scheduling of tasks/rest breaks?

No

Schedules are well discussed to all employees

Do workers feel that there is poor communication between managers and employees (eg not involved in risk assessments or decisions on changes in workstation design)?

No

Are there sudden changes in workload, or seasonal changes in volume without mechanisms for dealing with the change?

N/A

Do workers feel they have not been given enough training and information to carry out the task successfully?

No

Completion

Full Name and Signature of Assessor



Jeric Breen

3 Oct 2018 16:02 PST

Appendix



Photo 1



Photo 2