



OSHA Self Inspection Checklist

Complete

Score	7.81%	Flagged items	7	Actions	2
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Client / Site

Josheen Construction Agency

Conducted on

12.05.2022 09:08 PST

Prepared by

James Mayfield

Location

5000 Estate Enighed,
Independence, KS 67301, USA

Personnel

Ryan Simpson

Flagged items & Actions

7 flagged, 2 actions

Flagged items

7 flagged, 2 actions

Audit

1.3 Where employees may be exposed to toxic substances or harmful physical agents, has appropriate information concerning employee access to medical and exposure records and Material Safety Data Sheets (MSDSs) been posted or otherwise made readily available to affected employees?

No

Audit

2.5 Are operating permits and records up-to-date for items such as elevators, air pressure tanks, liquefied petroleum gas tanks, etc.?

No

Most of them are except for the elevators. They are a week due.

To Do | Assignee mark.casey@josheen.com | Priority High | Due 19.05.2022 09:13 PST | Created by SafetyCulture Staff

Close down elevators until we get an updated operating permit

Audit

3.6 Have you considered incentives for employees or workgroups who excel in reducing workplace injury/illnesses?

No

Audit

4.1 Is there a hospital, clinic, or infirmary for medical care near your workplace or is at least one employee on each shift currently qualified to render first aid?

No

There is a hospital nearby. But in terms of having an employee trained in first aid for every shift, no. Currently we lack in numbers of personnel. But we are in the works of hiring more people and training someone.

Audit

4.6 Are fully supplied first aid kits easily accessible to each work area, periodically inspected and replenished as needed?

No

Some items in the kit needs to be replenished.

Audit

5.1 Is your local fire department familiar with your facility, its location and specific hazards?

No

Audit

5.12 Are portable fire extinguishers provided in adequate number and type and mounted in readily accessible locations?

No

I discovered there are 2 missing from their locations but that is because they were taken off to be replaced.

To Do | Assignee scott.bradley@josheen.com | Priority High | Due 19.05.2022 09:15 PST | Created by SafetyCulture Staff

Follow up fire extinguishers

As soon as we get replacement, please instruct to put them on their assigned locations immediately.

Other actions

0 actions

Audit

7 flagged, 2 actions, 7.81%

1.1 Is the required OSHA Job Safety and Health Protection Poster displayed in a prominent location where all employees are likely to see it?

Yes

1.2 Are emergency telephone numbers posted where they can be readily found in case of emergency?

Yes

1.3 Where employees may be exposed to toxic substances or harmful physical agents, has appropriate information concerning employee access to medical and exposure records and Material Safety Data Sheets (MSDSs) been posted or otherwise made readily available to affected employees?

No

1.4 Are signs concerning exit routes, room capacities, floor loading, biohazards, exposures to x-ray, microwave, or other harmful radiation or substances posted where appropriate?

Yes

1.5 Is the Summary of Work-Related Injuries and Illnesses (OSHA Form 300A) posted during the months of February, March and April?

Yes

2.1 Are occupational injuries or illnesses, except minor injuries requiring only first aid, recorded as required on the OSHA 300 log?

Yes

2.2 Are employee medical records and records of employee exposure to hazardous substances or harmful physical agents up-to-date and in compliance with current OSHA standards?

Yes

2.3 Are employee training records kept and accessible for review by employees, as required by OSHA standards?

Yes

2.4 Have arrangements been made to retain records for the time period required for each specific type of record? (Some records must be maintained for at least 40 years.)

Yes

2.5 Are operating permits and records up-to-date for items

No

such as elevators, air pressure tanks, liquefied petroleum gas tanks, etc.?

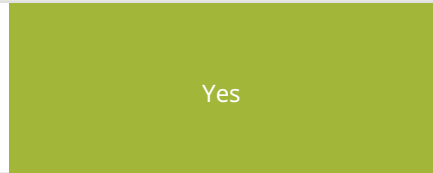


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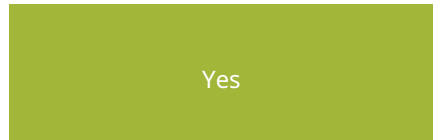
3.1 Do you have an active safety and health program in operation that includes general safety and health program elements as well as the management of hazards specific to your work-site?



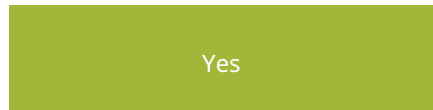
3.2 Is one person clearly responsible for the safety and health program?



3.3 Do you have a safety committee or group made up of management and labor representatives that meets regularly and reports in writing on its activities?



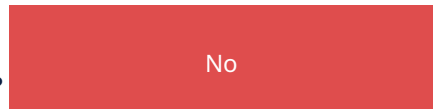
3.4 Do you have a working procedure to handle in-house employee complaints regarding safety and health?



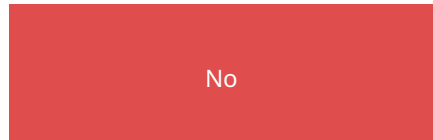
3.5 Are your employees advised of efforts and accomplishments of the safety and health program made to ensure they will have a workplace that is safe and healthful?



3.6 Have you considered incentives for employees or workgroups who excel in reducing workplace injury/illnesses?

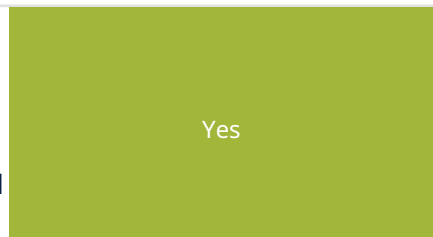


4.1 Is there a hospital, clinic, or infirmary for medical care near your workplace or is at least one employee on each shift currently qualified to render first aid?



There is a hospital nearby. But in terms of having an employee trained in first aid for every shift, no. Currently we lack in numbers of personnel. But we are in the works of hiring more people and training someone.

4.2 Have all employees who are expected to respond to medical emergencies as part of their job responsibilities received first aid training; had hepatitis B vaccination made available to them; had appropriate training on procedures to protect them from bloodborne pathogens, including universal precautions; and have available and understand how to use



appropriate PPE to protect against exposure to bloodborne diseases?*	
4.3 If employees have had an exposure incident involving bloodborne pathogens, was an immediate post-exposure medical evaluation and follow-up provided?	Yes
4.4 Are medical personnel readily available for advice and consultation on matters of employees' health?	N/A
4.5 Are emergency phone numbers posted?	Yes
4.6 Are fully supplied first aid kits easily accessible to each work area, periodically inspected and replenished as needed?	No
Some items in the kit needs to be replenished.	
4.7 Have first aid kits and supplies been approved by a physician, indicating that they are adequate for a particular area or operation?	Yes
4.8 Is there an eye-wash station or sink available for quick drenching or flushing of the eyes and body in areas where corrosive liquids or materials are handled?	Yes
5.1 Is your local fire department familiar with your facility, its location and specific hazards?	No
5.2 If you have a fire alarm system, is it certified as required and tested annually?	Yes
5.3 If you have interior standpipes and valves, are they inspected regularly?	Yes
5.4 If you have outside private fire hydrants, are they flushed at least once a year and on a routine preventive maintenance schedule?	Yes
5.5 Are fire doors and shutters in good operating condition?	Yes
5.6 Are fire doors and shutters unobstructed and protected	Yes

against obstructions, including their counterweights?	
5.7 Are fire door and shutter fusible links in place?	Yes
5.8 Are automatic sprinkler system water control valves, air and water pressure checked periodically as required?	Yes
5.9 Is the maintenance of automatic sprinkler systems assigned to responsible persons or to a sprinkler contractor?	Yes
5.10 Are sprinkler heads protected by metal guards if exposed to potential physical damage?	Yes
5.11 Is proper clearance maintained below sprinkler heads?	Yes
5.12 Are portable fire extinguishers provided in adequate number and type and mounted in readily accessible locations?	No
I discovered there are 2 missing from their locations but that is because they were taken off to be replaced.	
To Do Assignee scott.bradley@josheen.com Priority High Due 19.05.2022 09:15 PST Created by SafetyCulture Staff	
Follow up fire extinguishers As soon as we get replacement, please instruct to put them on their assigned locations immediately.	
5.13 Are fire extinguishers recharged regularly with this noted on the inspection tag?	Yes
5.14 Are employees periodically instructed in the use of fire extinguishers and fire protection procedures?	Yes
6.1 Has the employer determined whether hazards that require the use of PPE (e.g., head, eye, face, hand, or foot protection) are present or are likely to be present?	Yes
6.2 If hazards or the likelihood of hazards are found, are employers selecting appropriate and properly fitted PPE suitable for protection from these hazards and ensuring that affected employees use it?	Yes

6.3 Have both the employer and the employees been trained on PPE procedures, i.e., what PPE is necessary for job tasks, when workers need it, and how to properly wear and adjust it ?

Yes

6.4 Are protective goggles or face shields provided and worn where there is any danger of flying particles or corrosive materials?

Yes

6.5 Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns?

Yes

6.6 Are employees who wear corrective lenses (glasses or contacts) in workplaces with harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures?

Yes

6.7 Are protective gloves, aprons, shields, or other means provided and required where employees could be cut or where there is reasonably anticipated exposure to corrosive liquids, chemicals, blood, or other potentially infectious materials? See the OSHA Bloodborne Pathogens standard, 29 CFR 1910.1030(b), for the definition of "other potentially infectious materials."

Yes

6.8 Are hard hats required, provided and worn where danger of falling objects exists?

Yes

6.9 Are hard hats periodically inspected for damage to the shell and suspension system?

Yes

6.10 Is appropriate foot protection required where there is the risk of foot injuries from hot, corrosive, or poisonous substances, falling objects, crushing, or penetrating actions?

Yes

6.11 Are approved respirators provided when needed? (See 29 CFR 1910.134 for detailed information on respirators or check OSHA's website).

Yes

6.12 Is all PPE maintained in a sanitary condition and ready for use?

Yes

6.13 Are food or beverages consumed only in areas where there is no exposure to toxic material, blood, or other potentially infectious materials?

Yes

6.14 Is protection against the effects of occupational noise provided when sound levels exceed those of the OSHA Noise standard?

Yes

6.15 Are adequate work procedures, PPE and other equipment provided and used when cleaning up spilled hazardous materials?

Yes

6.16 Are appropriate procedures in place to dispose of or decontaminate PPE contaminated with, or reasonably anticipated to be contaminated with, blood or other potentially infectious materials?

Yes

Class A - Ordinary combustibile material fires.

Class B - Flammable liquid, gas or grease fires.

Class C - Energized-electrical equipment fires.

an explanation of what an MSDS is and how to use and obtain one;

MSDS contents for each hazardous substance or class of substances;

explanation of "A Right to Know";

identification of where an employee can see the written hazard communication program;

location of physical and health hazards in particular work areas and the specific protective measures to be used; and

details of the hazard communication program, including how to use the labeling system and MSDSs.

an accessible copy of the standard and an explanation of its

contents;

a general explanation of the epidemiology and symptoms of bloodborne diseases

an explanation of the modes of transmission of Bloodborne Pathogens;

an explanation of the employer's exposure control plan and the means by which employees can obtain a copy of the written plan;

an explanation of the appropriate methods for recognizing tasks and the other activities that may involve exposure to blood and other potentially infectious materials;

an explanation of the use and limitations of methods that will prevent or reduce exposure, including appropriate engineering controls, work practices and PPE;

information on the types, proper use, location, removal, handling, decontamination and disposal of PPE;

an explanation of the basis for selection of PPE;

information on the hepatitis B vaccine;

information on the appropriate actions to take and persons to contact in an emergency involving blood or other potentially infectious materials;

an explanation of the procedure to follow if an exposure incident occurs, including the methods of reporting the incident and the medical follow-up that will be made available ;

information on post-exposure evaluations and follow-up; and

an explanation of signs, labels and color coding.

how to recognize tasks that might result in occupational exposure;

how to use work practice, engineering controls and PPE, and their limitations;

how to obtain information on the types, selection, proper use, location, removal, handling, decontamination and disposal of PPE; and

who to contact and what to do in an emergency.

Sign Off

Auditor

Ryan Simpson
12.05.2022 09:12 PST
