



# Purchase Order Form Template

PO 18032021-0000017 / Atasha Organic Products  
/ 18 Mar 2022

Complete

Score	0%	Flagged items	0	Actions	0
<b>P.O.</b>					18 Mar 2022
<b>P.O.</b>					PO 18032021-0000017
<b>Company Name</b>					Atasha Organic Products
<b>Business Address</b>					3795+77 Obsidian, ID, USA (44.0681454, -114.7418691)
<b>Contact Number</b>					202-555-0173
<b>Email Address</b>					atasha@ogproducts.com

## Order

## Vendor

**Company Name** Smart Foods Natural & Organic Supplier

**Business Address** 3795+23 Obsidian, ID, USA  
(44.0675287, -114.7422768)

**Contact Number** 202-555-0185

**Contact Name** Ambrose Sebastia

## Ship To

**Company Name** Atasha Organic Products

**Shipping Address** 202-555-0173

**Billing Address same as Shipping Address?** Yes

**Contact Number** 202-555-0173

**Contact Name** Fern Taylor Young

**Requested By** Fern Taylor Young

**Shipping Method** FedEx

**Ship Via** FedEx

**Shipping Terms** Free on Board

**F.O.B.** FOB destination

**Payment Terms** Payment in advance

**Delivery Date** 31 Mar 2022

## Reference



Photo 1

**Item**

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**Item 1**

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**Item Number**

Organic white rice

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**Item Description**

Organically grown long-grain rice

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**Quantity**

25 sacks of 50 kg rice

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**Unit Price**

\$16.13

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**Line Total**

\$403.25

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**Total**

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**Subtotal**

\$403.25

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**Discount**

\$10

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**Subtotal with Discount**

\$393.25

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**Tax Rate (%)**

6.25%

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**Tax**

\$ 24.58

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**Shipping & Handling**

\$25

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**Total**

\$442.83

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**Form Completion**

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**Notes, Comments, Instructions**

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**Approved by**



Bailey Straderberg  
24 Mar 2022 15:29 PST

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## Appendix



Photo 1