Root Cause Analysis Template

| Score | 0% | Flagged items | 0 | Actions | 0 |

- **Company**

- **Location**

- **RCA Team Leader**

- **Conducted on**
## Inspection

### Root-Cause Analysis

### Issue Details

**Date issue reported**

**Brief description of the issue**

**Rate the impact to productivity**

### Possible Root Cause

**List potential reasons why the issue happened**

**What is the root cause of the issue?**

**Categorize the root cause of the issue**

### Prevention Strategy

**Solution to be implemented**

**Estimated cost**

**Are there special considerations?**

**Are there incidental findings to be reviewed for corrective action?**

### Completion

**Full Name and Signature of RCA Team Leader**

**List RCA Team Members**