



# Root Cause Analysis Template

Complete

Score	0%	Flagged items	0	Actions	0
-------	----	---------------	---	---------	---

**Company**

---

**Location**

---

**RCA Team Leader**

---

**Conducted on**

---

Inspection

0%

## Root-Cause Analysis

0%

### Issue Details

0%

Date issue reported

Brief description of the issue

Rate the impact to productivity

### Possible Root Cause

List potential reasons why the issue happened

What is the root cause of the issue?

Categorize the root cause of the issue

### Prevention Strategy

Solution to be implemented

Estimated cost

Are there special considerations?

Are there incidental findings to be reviewed for corrective action?

## Completion

Full Name and Signature of RCA Team Leader

List RCA Team Members