



School Cleaning Checklist

Blue Arch School / 19 Jul 2023 / Anjelica Fulbert

Complete

Score	98.21%	Flagged items	0	Actions	1
Client / Site	Blue Arch School				
Date and Time of Inspection	19 Jul 2023 15:42 PST				
Inspected by	Anjelica Fulbert				
Location	Los Angeles, CA, USA (34.0522342, -118.2436849)				

Actions

1 action

Audit / SCHOOL OFFICES

Wipe and clean the windows and doors



Doors cannot be cleaned as there is wet paint.



Photo 1

To Do | Priority Medium | Due 26 Jul 2023 15:55 PST | Created by SafetyCulture Staff

Ask when will door be cleaned and what to do in the meantime

Audit

1 action, 98.21%

SCHOOL OFFICES

1 action, 93.75%

Clean all visible surfaces	✓
Wipe and clean the glass surfaces and remove handprints	✓
Restack all books and other reading materials	N/A
Place books on shelves	✓
Restack and restock stationeries on the tables	✓
Wipe and clean the telephone and sanitise it	✓
Wipe and clean the windows and doors	✗

Doors cannot be cleaned as there is wet paint.



Photo 1

To Do | Priority Medium | Due 26 Jul 2023 15:55 PST | Created by SafetyCulture Staff

Ask when will door be cleaned and what to do in the meantime

Vacuum clean the drapes and upholstery	✓
Dust and arrange the furniture	✓
Dust any planters and arrange flowers on the desk	N/A
Dust and clean the walls	✓
Dust and clean lights and fixtures, and other wall decors	✓
Polish and clean all metal trophies and other metal trimmings	✓
Remove cobwebs from corners and ceilings	✓
Check the air-conditioners	✓
Vacuum clean the carpet and rugs	✓
Empty trash and replace liners	✓

Sweep and mop the hardwood floor	✓
Replace paper utilities	N/A

SCHOOL HALLWAYS

100%

Remove cobwebs from ceiling and walls	✓
Wipe and clean walls	✓
Wipe and clean wall decor and wall fixtures	✓
Wipe the light and switch plates	✓
Polish and clean the trophies on display	✓
Clean the notice board and other display boards	✓
Dust and water the planters	✓
Vacuum clean the carpets and rugs	N/A
Mop and clean the hardwood floor	✓

SCHOOL CLASSROOMS

100%

Dust and clean the desks, chairs and all visible surfaces	✓
Wipe and clean the blackboard	✓
Clean the teacher's desk and chair	✓
Store away all strewn books and stationeries	✓
Rearrange the teacher's table	✓
Wipe and clean the cabinets	✓
Dust and clean the walls	✓
Wipe and clean windows and doors	✓
Clean the window tracks and blinds	✓
Clean the light and check for any fused bulbs	✓
Clean the switch plates	✓

Clean the display boards	✓
Clean and air the doormats	✓
Mop and clean the floor	✓
Empty trash and replace the liner	✓

SCHOOL BATHROOMS

100%

Clean the sink and faucet	✓
Clean the toilet bowl, inside, underside, rim, and cover with powerful cleaners	✓
Disinfect the toilet bowl and sink	✓
Clean the booth doors and doorknobs and sanitise it	✓
Refill soap dispensers	✓
Restock soap dispensers	✓
Restock ever paper utility	✓
Wipe and clean the surfaces of the wall	✓
Mop and clean the floor	✓
Empty trash and replace liners of the bins	✓

SCHOOL GYM

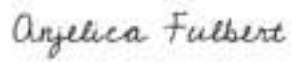
100%

Clean and air any removable gym mats	✓
Clean gym equipment	✓
Wipe and clean the windows and doors	✓
Wipe and clean light, fixtures, and switch plates	✓
Wipe and clean any display boards	✓
Wipe and clean the surface of the walls	✓
Mop and clean the floor	✓

COMPLETION

Recommendations

None so far. Just clean office door when possible.

Full Name and Signature of Inspector

Anjelica Fulbert
19 Jul 2023 15:56 PST

Media summary



Photo 1