



# Supplier Audit Checklist

Handycare / 14 Mar 2023 / Shane Westley

**Complete**

<b>Score</b>	<b>86.21%</b>	<b>Flagged items</b>	<b>2</b>	<b>Actions</b>	<b>0</b>
<b>Client / Site</b>					Handycare
<b>Location</b>					17825 Hanover Rd, Fountain, CO 80817, USA
<b>Conducted on</b>					14.03.2023 07:00 PST
<b>Prepared by</b>					Shane Westley

**Flagged items**

2 flagged

Audit / Fundamentals

**Personnel Practices**

Non-Compliant

Some workers do not use hand gloves or masks



Photo 1



Photo 2

Audit / Food Safety and HACCP Systems

**Environmental Monitoring**

Non-Compliant

Food coloring affecting bodies of water near the factory. This should be taken seriously.



Photo 4

**Audit** 2 flagged, 86.21%

## Management Responsibility

100%

**Management Commitment and Review**

Compliant

## Fundamentals

1 flagged, 76.92%

**Infrastructure**

Compliant

**Sanitation**

Partially Compliant

Referencing this to the presonnel practices

**Pest Control**

Compliant

Good job on this part!

**Chemical Control**

Compliant

**Personnel Practices**

Non-Compliant

Some workers do not use hand gloves or masks



Photo 1



Photo 2

**Training & Education**

Partially Compliant

There were no records of an updated training program conducted for employee's awareness of food safety and HACCP.

**Handling, Storage & Delivery**

Partially Compliant

Last week, delivery of goods came in late by 30 minutes.

**Vendor Approval**

Compliant

**Control of Materials**

Compliant

**Traceability and Crisis Management**

Compliant

**Calibration, Measuring and Test Equipment**

Compliant

**Food Security**

Compliant

**Maintenance**

Partially Compliant

Some machines are already worn out. Please have them fixed or replaced.



Photo 3

## Food Safety and HACCP Systems

1 flagged, 80%

**HACCP Testing**

Compliant

**Microbiological Testing**

Compliant

**Environmental Monitoring**

Non-Compliant

Food coloring affecting bodies of water near the factory. This should be taken seriously.



Photo 4

**Food Allergens & Chemical Sensitivities**

Compliant

**Foreign Material Control**

Compliant

## Manufacturing Quality Systems

100%

**Conformance to Customer Specifications**

Compliant

**Good Laboratory Practices**

Compliant

**Process Control**

Compliant

**Document Control & Record Keeping**

Compliant

**Continuing Guarantee**

Compliant

**Corrective & Preventive Action**

Compliant

**Continuous Improvement**

Compliant

**Customer Service**

Compliant

## Regulatory Consideration

100%

**Labelling Approval**

Compliant

**Regulatory Compliance**

Compliant

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## Completion

### Recommendations

Kindly conduct training to all employees about sanitation and best manufacturing practices.

### Full Name and Signature of Inspector



Shane Westley  
14.03.2023 12:12 PST

## Appendix



Photo 1



Photo 2



Photo 3



Photo 4