



## HFA Safety Survey (1)

Complete

Score	73.68%	Flagged items	0	Actions	1
<b>Title of safety culture survey</b>					
<b>Survey completed by title (Select)</b>				Staff	
<b>Survey completed by (Name optional)</b>					
<b>Survey completed by (Name optional)</b>					
Delphine R.					
<b>Date and time</b>				27.09.2022 00:00 PST	

**Actions**

1 action

Safety Culture Survey / 3. Safe work procedures

**Workers involved in developing safe work procedures**

No

To Do | Priority Medium | Due 04.10.2022 15:30 PST | Created by SafetyCulture Staff

Promote or request for workers to be more involved in developing safety regulations

## Safety Culture Survey

1 action, 74.12%

Select a tab in each question.

Use the rater at the end of each field.

The survey is designed for management and staff to work together to provide a safer work environment.

The survey and its accuracy will help us in achieving this outcome. Thank you for completing this safety survey.

### 1. Management Commitment

100%

**Managers and workers safety responsibilities clearly understood and acted upon**

Yes

**Time and money allocated to meet safety responsibilities**

Yes

**Managers promote safety as a high priority**

Yes

**Managers involved in all recommended safety initiatives**

Yes

**Managers lead by example**

Partial

Managers do not always lead by example

**Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0**

**9**  
From 0 to 10

### 2. Consultation

100%

**Agreed consultation arrangements are used to discuss safety issues and are working effectively**

Yes

**Workers involved in safety decisions and developing procedures**

Yes

**The views of workers are valued and taken into account**

Yes

**The business consults, cooperates and coordinates with other businesses where duties are shared**

Yes

**Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0**

**8**  
From 0 to 8

### 3. Safe work procedures

1 action, 22.22%

**All tasks with safety risks have been identified**

No

Only known risks are identified. Anything unknown is rarely ever brought up to management.

**Safe work procedures developed and implemented for these tasks**

Partial

Limited development and implementation of safe work procedures

**Workers involved in developing safe work procedures**

No

To Do | Priority Medium | Due 04.10.2022 15:30 PST | Created by SafetyCulture Staff

Promote or request for workers to be more involved in developing safety regulations

**Procedures followed in day to day operations**

Partial

Procedures developed but not always followed in day to day operations

**Safe work procedures are reviewed and revised if necessary**

Yes

**Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0**

**4**  
From 0 to 10

## 4. Training and supervision

75%

**All workers inducted into safety management systems i.e. general induction**

Partial

Workers receive a minor induction only

**Workers trained in safe work procedures before commencing tasks**

Yes

**Workers understand procedures and demonstrate they can do the tasks safely.**

Partial

Some workers not able to demonstrate they can do the task safely.

**Workers are supervised to ensure safe work procedures are followed**

Yes

**Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0**

**6**  
From 0 to 8

## 5. Reporting safety

88.89%

**Procedures for reporting safety issues and incidents are implemented**

Yes

**Safety issues and incidents are reported and acted upon**

Partial

Some incidents reported but follow-up action limited

**Safe work procedures and training reviewed following incident reports**

Partial

Safe work procedures and training not always reviewed following an incident

SafeWork NSW is notified of all serious incidents

Yes

Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0

**6**  
From 0 to 8

## 6. Workers compensation and return to work

88.89%

Workers compensation insurance policy is current and reflects the nature of the business

Yes

Workers use an injury reporting system and are provided with information about return to work plans and policies.

Partial

Workers given some information about return to work plans, policies and injury reporting systems.

Return to work plans are developed and put in place for injured workers to assist them return to work as quickly as possible

Yes

Managers maintain regular contact with injured workers to ensure expectations are set and information shared

Yes

Workers are given suitable employment if they have the capacity to work

Yes

All injuries are reported to the insurance company within 48 hours

Partial

Not all injuries reported to insurance company within required time

Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0

**10**  
From 0 to 12

## Name and signature optional

100%

Other safety issues you would like to comment on?

Yes

Name and signature optional

Delphine R.  
27.09.2022 15:33 PST

Overall Score Rater: Green score 2 - Yellow score 1 - Red score 0 - Blue 0

**37**  
From 1 to 56