



Sustainability Audit Checklist

23 Jan 2024 / Liv Staten

Complete

Score	0 / 0 (0%)	Flagged items	0	Actions	1
Organization Name	SBW Manufacturing, Inc.				
Location	Los Angeles, CA, USA (34.0549076, -118.242643)				
Audit Date	23.01.2024 07:00 PST				
Auditor Name	Liv Staten				

Actions

1 action

Sustainability Audit / Environmental Impact

Establishment of recycling programs

Partially Compliant

Related to our efforts on waste reduction, one major thing we'll focus on this year is our recycling program. Hence, this hasn't been fully implemented. A follow-up action is assigned here to require our Resource Conservation and Recycling Manager to give updates latest next Monday.

To do | Assignee: SafetyCulture Staff | Priority: Low | Due: 29.01.2024 07:56 PST | Created by: SafetyCulture Staff

Provide recycling program updates to SLT.

Sustainability Audit	1 action
Environmental Impact	1 action
Implementation of energy-efficient practices	Fully Compliant
Monitoring and documentation of energy usage	Fully Compliant
Usage of renewable energy sources	Fully Compliant
Implementation of waste reduction strategies	Partially Compliant
<p>Since Q2 of 2023, we've revisited our waste reduction strategies with the aim of both complying with the recently implemented regulations in our area and abiding with our internal sustainability goals. However, we're still yet to achieve 100% compliance this year due to other considerations we had to make as we closed 2023. Attached here is the most recent progress report.</p> <p>[SBW Manufacturing, Inc.] Q423 - Sustainability Progress Report.pdf</p>	
Establishment of recycling programs	Partially Compliant
<p>Related to our efforts on waste reduction, one major thing we'll focus on this year is our recycling program. Hence, this hasn't been fully implemented. A follow-up action is assigned here to require our Resource Conservation and Recycling Manager to give updates latest next Monday.</p>	
<p>To do Assignee: SafetyCulture Staff Priority: Low Due: 29.01.2024 07:56 PST Created by: SafetyCulture Staff</p>	
<p>Provide recycling program updates to SLT.</p>	
Proper disposal of hazardous waste	Fully Compliant
Monitoring of water consumption	Fully Compliant
Implementation of water-saving measures	Fully Compliant
Participation in water conservation initiatives	Fully Compliant
Monitoring and reduction of greenhouse gas emissions	Fully Compliant
Implementation of air quality improvement measures	Fully Compliant
Participation in carbon offset programs	Fully Compliant
Social Responsibility	
Provision of fair wages and benefits	Fully Compliant
Provision of safe and healthy work environment	Fully Compliant
Supports employee work-life balance	Fully Compliant

Promotes diversity in the workplace	Fully Compliant
Implementation of inclusion initiatives	Fully Compliant
Provision of equal opportunities for all employees	Fully Compliant
Contribution to local community development	Fully Compliant
Engagement in philanthropy and community service	Fully Compliant
Open communication with local communities	Fully Compliant
Economic Viability	
Demonstration of financial stability	Fully Compliant
Transparency in financial reporting	Fully Compliant
Timely publishing of financial reports	Fully Compliant
Evaluation and monitoring of suppliers' sustainability practices	Fully Compliant
Implementation of ethical sourcing guidelines	Fully Compliant
Collaboration with suppliers for sustainability improvements	Fully Compliant
Ethical process of materials sourcing	Fully Compliant
Tracking and documentation of products' origins	Fully Compliant
Compliance with Regulations	
Regular compliance with local environmental laws	Fully Compliant
Participation in industry-specific environmental compliance programs	Fully Compliant
Documentation of any environmental violations and corrective actions taken	Fully Compliant
Adherence to local and international labor laws	Fully Compliant
Implementation of ethical business practices	Fully Compliant
Regular training for employees on labor rights and ethical conduct	Fully Compliant

Alignment with industry-specific sustainability standards	Fully Compliant
Certification attainment (e.g., ISO 14001, Fair Trade)	Fully Compliant
Continuous improvement based on evolving industry standards	Fully Compliant
Supply Chain Sustainability	
Regular assessment of suppliers' environmental and social practices	Fully Compliant
Collaboration with suppliers for sustainability improvements	Fully Compliant
Consideration of sustainability performance in supplier selection	Fully Compliant
Documentation of the origin of raw materials	Fully Compliant
Implementation of traceability measures throughout the supply chain	Fully Compliant
Transparency in reporting on product traceability	Fully Compliant
Identification and mitigation of social and environmental risks in the supply chain	Fully Compliant
Collaboration with suppliers to address supply chain impacts	Fully Compliant
Integration of sustainability criteria in supplier contracts	Fully Compliant
Resource Management	
Implementation of resource-efficient practices	Fully Compliant
Reduction of resource consumption through optimization	Fully Compliant
Adoption of sustainable alternatives in production processes	Fully Compliant
Preference for sustainable and eco-friendly products in procurement	Fully Compliant
Evaluation of suppliers based on sustainable practices	Fully Compliant
Integration of sustainability criteria in procurement policies	Fully Compliant
Implementation of recycling programs for waste materials	Fully Compliant

Promotion of a circular economy approach in product design	Fully Compliant
Engagement in initiatives that promote circularity	Fully Compliant
Stakeholder Engagement	
Inclusion of stakeholder perspectives in decision-making processes	Fully Compliant
Established channels for stakeholders to provide feedback	Fully Compliant
Regular collection and analysis of stakeholder feedback	Fully Compliant
Implementation of improvements based on stakeholder input	Fully Compliant
Documentation of instances where stakeholder input influenced decisions	Fully Compliant
Innovation and Research	
Financial commitment to research and development of sustainable technologies	Fully Compliant
Adoption of innovative solutions to reduce environmental impact	Fully Compliant
Collaboration with research institutions for sustainability innovation	Fully Compliant
Dedicated efforts in researching and developing eco-friendly products	Fully Compliant
Continuous improvement in product design for sustainability	Fully Compliant
Collaboration with suppliers for sustainable product development	Fully Compliant
Active involvement in industry-wide initiatives for sustainable innovation	Fully Compliant
Collaboration with industry partners for joint sustainability projects	Fully Compliant
Recognition for contributions to sustainability innovation	Fully Compliant
Risk Assessment and Mitigation	
Regular risk assessments for environmental impacts	Fully Compliant

Evaluation of social and economic risks related to sustainability	Fully Compliant
Documentation of identified risks and their potential impacts	Fully Compliant
Development and implementation of risk mitigation strategies	Fully Compliant
Training programs to address identified risks	Fully Compliant
Continuous monitoring and adjustment of mitigation strategies	Fully Compliant
Established protocols for responding to unforeseen sustainability challenges	Fully Compliant
Regular simulation exercises for crisis preparedness	Fully Compliant
Documentation of lessons learned from past unforeseen challenges	Fully Compliant
Performance Metrics and Reporting	
Identification and tracking of key sustainability indicators	Fully Compliant
Development of quantitative metrics for sustainability goals	Fully Compliant
Regular reporting on progress toward sustainability targets	Fully Compliant
Periodic assessment and documentation of sustainability metrics	Fully Compliant
Transparent reporting on sustainability performance to stakeholders	Fully Compliant
Comparison of actual performance against established targets	Fully Compliant
Public disclosure of sustainability audit results	Fully Compliant
Accessibility of audit reports to stakeholders	Fully Compliant
Engagement with stakeholders to discuss audit findings	Fully Compliant
Implementation of training programs on sustainable practices	Fully Compliant
Inclusion of sustainability training in employee onboarding	Fully Compliant

Continuous education on evolving sustainability practices	Fully Compliant
Regular communication on the importance of sustainability	Fully Compliant
Awareness campaigns on the impact of individual actions on sustainability	Fully Compliant
Integration of sustainability messages in internal communication channels	Fully Compliant
Inclusion of sustainability goals in employee performance evaluations	Fully Compliant
Alignment of job descriptions with sustainability objectives	Fully Compliant
Recognition and rewards for employee contributions to sustainability	Fully Compliant
Certifications and Recognitions	
Active pursuit of industry-specific certifications (e.g., ISO 14001)	Fully Compliant
Compliance with requirements for certifications	Fully Compliant
Regular renewal and update of certifications	Fully Compliant
Receipt of awards or recognition for sustainable practices	Fully Compliant
Participation in government or industry-led sustainability recognition programs	Fully Compliant
Inclusion in sustainability indices or benchmarks	Fully Compliant
Active participation in regional or global sustainability awards	Fully Compliant
Submissions to sustainability award programs	Fully Compliant
Recognition for achievements in sustainability through award programs	Fully Compliant
Lifecycle Assessment	
Conducted lifecycle assessments for key products or services	Fully Compliant
Identification of environmental impacts at different lifecycle stages	Fully Compliant
Integration of lifecycle assessment results into product	Fully Compliant

development	
Evaluation of opportunities to reduce environmental impact at each lifecycle stage	Fully Compliant
Implementation of measures to minimize environmental footprint	Fully Compliant
Continuous improvement based on findings from lifecycle assessments	Fully Compliant
Adaptation to Climate Change	
Implementation of strategies to adapt to the impacts of climate change	Fully Compliant
Regular assessment of vulnerabilities and risks related to climate change	Fully Compliant
Integration of climate change adaptation into business continuity plans	Fully Compliant
Implementation of infrastructure or operational changes for climate resilience	Fully Compliant
Collaboration with communities for shared climate resilience measures	Fully Compliant
Regular reviews and updates to resilience strategies based on changing climate scenarios	Fully Compliant
Investment in technologies for reducing carbon emissions	Fully Compliant
Adoption of sustainable practices to minimize climate impact	Fully Compliant
Participation in carbon offset programs or initiatives	Fully Compliant
Continuous Improvement Plans	
Formulation of action plans to address identified sustainability weaknesses	Fully Compliant
Prioritization of improvement actions based on their impact	Fully Compliant
Assignment of responsibilities and timelines for implementing improvements	Fully Compliant
Institutionalized commitment to continuous improvement	Fully Compliant

Regular reviews and updates to sustainability policies and procedures	Fully Compliant
Integration of sustainability improvement into organizational culture	Fully Compliant
Regular review and update of the sustainability audit checklist	Fully Compliant
Alignment of the checklist with evolving industry standards	Fully Compliant
Consultation with stakeholders for feedback on checklist relevance	Fully Compliant

Completion

Notes and Comments

Two areas need urgent attention as we're only Partially Compliant for them. These are about our waste reduction strategies and recycling programs, which are this year's main focus. Documentation, notes, and actions were included in this report for proper review and follow-up.

Review and Approval



Harry Quill
23.01.2024 08:00 PST

Auditor Name and Signature



Liv Staten
23.01.2024 08:01 PST

Media summary

File summary

[\[SBW Manufacturing, Inc.\] Q423 - Sustainability Progress Report.pdf](#)