



Construction Project Handover Template

Complete

Score	13 / 14 (92.86%)	Flagged items	1	Actions	0
Client/Site Name					Emily Feil
Location					Los Angeles, CA 90003, USA (33.9657994, -118.2731269)
Project Name					Feil Guest House Renovation
Project Manager					Russel Hickle
Client					Emily Feil
Handover Date					24.08.2024

Flagged items

1 flagged

Construction Project Handover Details / Documentation Transfer

Manufacturer's Warranties

Not Yet Submitted

Waiting on manufacturer to update documents for warranties.

Construction Project Handover Details	1 flagged, 3 / 4 (75%)
Project Overview	
Type of Construction Project	Renovation (Guest House)
Duration of Construction Work	March 2024 to August 2024
Completion Date	17.08.2024
Documentation Transfer	1 flagged, 3 / 4 (75%)
Building Permits	Submitted
Los Angeles Residential Building Permit Feil-Renovation-LA-Residential-Building-Permit.pdf	
Manufacturer's Warranties	Not Yet Submitted
Waiting on manufacturer to update documents for warranties.	
Maintenance Agreements	Submitted
Contract attached. Maintenance-Contract-Feil-Renovation.pdf	
Worker Training Certificates	Submitted
See attached document for Compliance Training. Compliance-Training-Certificate.pdf	
Other Documents or Certificates Submitted	

General Inspection Before Handover	10 / 10 (100%)
General	2 / 2 (100%)
Structural Integrity	Pass
Lift Operations	N/A
Elevator System	N/A
Accessibility Standards	Pass
Electrical	2 / 2 (100%)
Operation of Lights	Pass
Signage Lighting	N/A
Emergency Lighting	Pass
Mechanical	3 / 3 (100%)
Air Conditioning Operation	Pass
Ventilation Operation	Pass
Water Isolations	Pass
Fire Safety	3 / 3 (100%)
Fire Alarms	Pass
Sprinkler System	N/A
Fire Suppression System	Pass
Gas Interlock	Pass

Completion and Sign-Off

Signature of Project Manager

Russel Hickle

Russel Hickle
13.09.2024 12:29 PST

Signature of Client

Emily Feil

Emily Feil
13.09.2024 12:28 PST

Media summary

File summary

[Feil-Renovation-LA-Residential-Building-Permit.pdf](#)

[Maintenance-Contract-Feil-Renovation.pdf](#)

[Compliance-Training-Certificate.pdf](#)