



Root Cause Analysis Template

Brightsmart Solutions, Inc. / 2 Jun 2023 / Elizabeth Warner

Complete

| | | | | | |
|------------------------|--------------|---------------|----------|---------|--|
| Score | 37.5% | Flagged items | 3 | Actions | 2 |
| Site conducted | | | | | Sydney |
| Company | | | | | Brightsmart Solutions, Inc. |
| Location | | | | | 3542 Oakridge Lane, West Sacramento, CA 95605 |
| RCA Team Leader | | | | | Elizabeth Warner |
| Conducted on | | | | | 02.06.2023 16:09 PST |

Flagged items & Actions

3 flagged, 2 actions

Flagged items

3 flagged, 0 actions

Inspection / Root-Cause Analysis / Issue Details

Rate the impact to productivity

High

We cannot make sense of all the data!



Photo 1

Inspection / Root-Cause Analysis / Possible Root Cause / CAUSE / CAUSE 1

Rate probability as the root cause

Medium

We need to make time for audits.

Inspection / Root-Cause Analysis / Possible Root Cause / CAUSE / CAUSE 2

Rate probability as the root cause

Low

Our checklists are already designed to get the information we need.

Other actions

2 actions

Inspection / Root-Cause Analysis / Prevention Strategy

Solution to be implemented

Use SafetyCulture mobile app to improve our business processes and access actionable insights in real-time using SafetyCulture analytics.

To Do | Assignee SafetyCulture Staff | Priority Low | Due 09.06.2023 16:14 PST | Created by SafetyCulture Staff

Coordinate with IT team

To Do | Assignee SafetyCulture Staff | Priority Low | Due 09.06.2023 16:13 PST | Created by SafetyCulture Staff

Contact SafetyCulture customer support

Inspection

3 flagged, 2 actions, 37.5%

Root-Cause Analysis

3 flagged, 2 actions, 37.5%

Issue Details

1 flagged, 0%

Date issue reported

04.05.2023

Brief description of the issue

Important information isn't available in a timely manner (lack of cold, hard data).

Rate the impact to productivity

High

We cannot make sense of all the data!



Photo 1

Possible Root Cause

2 flagged, 50%

List potential reasons why the issue happened

CAUSE

2 flagged, 50%

CAUSE 1

1 flagged, 50%

Brief description of a cause

We spend too much time auditing.

Rate probability as the root cause

Medium

We need to make time for audits.

CAUSE 2

1 flagged, 100%

Brief description of a cause

Our checklists are too long.

Rate probability as the root cause

Low

Our checklists are already designed to get the information we need.

CAUSE 3

0%

Brief description of a cause

Compiling paperwork is tedious.

Rate probability as the root cause

High

What is the root cause of the issue?

Inefficient pen and paper daily inspections

Categorize the root cause of the issue

Process

We need to improve the way we perform inspections!

Prevention Strategy

2 actions

Solution to be implemented

Use SafetyCulture mobile app to improve our business processes and access actionable insights in real-time using SafetyCulture analytics.

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Estimated cost

Premium Plan: \$19 per user, per month, billed annually

Are there special considerations?

Yes

Please specify

We can try the free premium plan for 30 days!

Are there incidental findings to be reviewed for corrective action?

No

Completion

Full Name and Signature of RCA Team Leader



Elizabeth Warner
02.06.2023 16:15 PST

List RCA Team Members

MEMBER

MEMBER 1

Full Name and Signature



James Cornett
02.06.2023 16:15 PST

MEMBER 2

Full Name and Signature



Bonita Winkle
02.06.2023 16:16 PST

MEMBER 3

Full Name and Signature



David McLeane
02.06.2023 16:17 PST

Media summary



Photo 1