

# Go digital today!

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### Information

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Near Miss Report No.

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Conducted on



Employee Name:

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Employee Job Title:

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Instructions:

1. Required to be completed when you experience a Safety Near Miss in the workplace
  2. To be completed in full and emailed to direct manager or the Health & Safety Manager.
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Near Miss Defined

OSHA and the National Safety Council defines a near miss as an “unplanned event that did not result in injury, illness or damage – but had the potential to do so.”

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Date & Time of Near Miss:



Location of Near Miss:



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Describe the near miss:

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Photo/s (optional):



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Names of other witnesses:

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Reporting person's Name and Signature:



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