



Retail Health and Safety Checklist

14 Apr 2025 / Maria G. Brooks

Complete

Score	28 / 29 (96.55%)	Flagged items	1	Actions	2
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Name of Inspector

Maria G. Brooks

Conducted on

14.04.2025 06:30 PST

Location

Philadelphia, PA 19108, USA
(39.9598116,
-75.16073999999999)

Flagged items & Actions

1 flagged, 2 actions

Flagged items

1 flagged, 1 action

Fire Safety

Are fire exits clearly marked and unobstructed?

No



Photo 1

To do | Assignee: Latte Norwich | Priority: High | Due: 14.04.2025 10:30 PST | Created by: SafetyCulture Staff

Remove debris

Hello Norwich, please remove obstructions to the fire exit. Thanks

Other actions

1 action

Electrical Safety

Are extension cords used only temporarily and not as permanent wiring?

Yes

I know this cord will only be used temporarily, but its condition poses an electrical hazard.

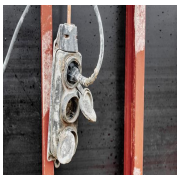


Photo 2

To do | Assignee: Latte Norwich | Priority: Medium | Due: 14.04.2025 12:00 PST | Created by: SafetyCulture Staff

Replace this extension cord

Norwich, please replace this extension cord as it is already too worn out. Thanks

General Safety and Housekeeping		6 / 6 (100%)
Are all walkways, aisles, and emergency exits clear of obstructions?	<div></div>	Yes
Are floors dry and free from spills, debris, or tripping hazards?	<div></div>	Yes
Are shelves, racks, and displays securely fastened to prevent tipping?	<div></div>	Yes
Are emergency exits properly labeled and accessible at all times?	<div></div>	Yes
Are safety signs, posters, and warnings displayed where necessary?	<div></div>	Yes
Are trash bins and waste disposal areas properly maintained?	<div></div>	Yes

Fire Safety

1 flagged, 1 action, 3 / 4 (75%)

Are fire extinguishers available, in good condition, and easily accessible?

Yes

Are fire exits clearly marked and unobstructed?

No



Photo 1

To do | Assignee: Latte Norwich | Priority: High | Due: 14.04.2025 10:30 PST | Created by: SafetyCulture Staff

Remove debris

Hello Norwich, please remove obstructions to the fire exit. Thanks

Are smoke detectors, alarms, and sprinklers in working order?

Yes

Are flammable materials stored properly and away from heat sources?

Yes

Electrical Safety

1 action, 5 / 5 (100%)

Are electrical outlets, cords, and panels in good condition and free of damage?

Yes

Are extension cords used only temporarily and not as permanent wiring?

Yes

I know this cord will only be used temporarily, but its condition poses an electrical hazard.

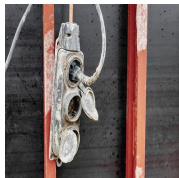


Photo 2

To do | Assignee: Latte Norwich | Priority: Medium | Due: 14.04.2025 12:00 PST | Created by: SafetyCulture Staff

Replace this extension cord

Norwich, please replace this extension cord as it is already too worn out. Thanks

Are circuit breakers and fuse boxes labeled and accessible?

Yes

Are electrical appliances properly maintained and inspected regularly?

Yes

Are there no overloaded outlets or daisy-chained power strips?

Yes

Employee Safety and Training		5 / 5 (100%)
Are employees wearing appropriate personal protective equipment (PPE)?		Yes
Are employees trained on proper lifting techniques to prevent injuries?		Yes
Are first aid kits fully stocked and easily accessible?		Yes
Is there a system in place for reporting and addressing workplace hazards?		Yes
Are employees aware of emergency response protocols?		Yes

Customer and Public Safety		5 / 5 (100%)
Are entryways, exits, and parking areas well-lit and hazard-free?		Yes
Are spills and hazards promptly cleaned and marked with caution signs?		Yes
Are shopping carts and store equipment maintained to prevent accidents?		Yes
Are security measures in place to prevent theft or incidents?		Yes
Are public restrooms clean, stocked, and in working condition?		Yes

Hazardous Materials

4 / 4 (100%)

Are chemicals, cleaning supplies, and hazardous materials properly labeled?

Yes

All chemical substances are already stored in this cabinet.



Photo 3

Are hazardous substances stored in designated areas with proper ventilation?

Yes

Are Material Safety Data Sheets (MSDS) available for all chemicals?

Yes

Are employees trained in handling hazardous materials safely?

Yes

Sign-off

Inspector's Name and Signature

Maria G. Brooks

Maria G. Brooks
17.04.2025 13:40 PST

Comments and Feedback

Please see attached file for feedback.
[Retail Health and Safety Checklist \(Feedback\).pdf](#)

Report Reviewed By

Gloria G. Anderson

Gloria G. Anderson
17.04.2025 13:45 PST

Designation

Health and Safety Director

Media summary



Photo 1

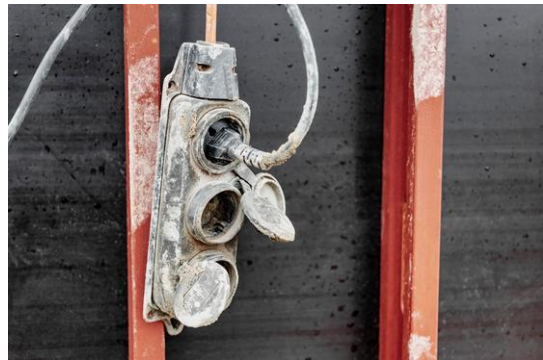


Photo 2



Photo 3

File summary

[Retail Health and Safety Checklist \(Feedback\).pdf](#)