



Corrective Action Log Template

18 Jul 2025 / Katelyn Johnson

Complete

Score	2 / 5 (40%)	Flagged items	2	Actions	0
Conducted on	18 Jul 2025 12:39 PST				
Prepared by	Katelyn Johnson				
Location	Spring, TX 77373, USA (30.0799405, -95.41716009999999)				

Flagged items

2 flagged

Corrective Action Log Template / Root Cause Analysis

Have all potential causes been considered?

No


Initial root cause analysis has been conducted, but other issues may need to be considered.

Corrective Action Log Template / Corrective Action Plan

Has a corrective action plan been developed?

No

Not all issues have been identified, so a complete correction action plan is not yet feasible.

Corrective Action Log Template	2 flagged, 2 / 5 (40%)
Nonconformance or Issue Description	1 / 1 (100%)
Has the problem/nonconformance been clearly described?	Yes
When was the issue identified?	16 Jul 2025 16:00 PST
Has the impact of the issue been assessed?	N/A
Root Cause Analysis	1 flagged, 1 / 2 (50%)
Has a root cause analysis been performed?	Yes
What method was used for analysis?	Fishbone diagram
	
Photo 1	
Have all potential causes been considered?	No
Initial root cause analysis has been conducted, but other issues may need to be considered.	
Corrective Action Plan	1 flagged, 0 / 1 (0%)
Has a corrective action plan been developed?	No
Not all issues have been identified, so a complete correction action plan is not yet feasible.	
Are the actions feasible and aligned with company goals?	N/A
Who is responsible for implementing corrective actions?	TBD.
What is the target date for completion?	
Verification of Effectiveness	
Has the effectiveness of the corrective actions been measured?	N/A
What criteria or performance indicators will be used to measure effectiveness?	
Delivery speed, manufacturing quality, employee training.	
Has the effectiveness been verified?	N/A
Follow-up Actions	

Are clear, documented procedures in place for all tasks?	N/A
Are the practices followed aligned with the written procedures?	N/A
Is there clear and effective communication regarding processes?	N/A
Management System Deficiencies	0 / 1 (0%)
Is the current action sufficient to prevent recurrence and ensure safety compliance?	

Final Inspection Results

Has the corrective action been reviewed and officially closed with approval?

N/A

Are all corrective actions, results, and effectiveness documented and maintained for future audits?

N/A

Are mechanisms in place to monitor effectiveness, including performance indicators or metrics?

N/A

Are corrective actions planned with the necessary resources and training provided?

N/A

Any additional notes or observations?

Completion of root cause analysis needs to be emphasized for better corrective action plan implementation.

Inspector's Signature:

Katelyn Johnson

Katelyn Johnson
18 Jul 2025 12:48 PST

Supervisor's Signature (if applicable):

Media summary

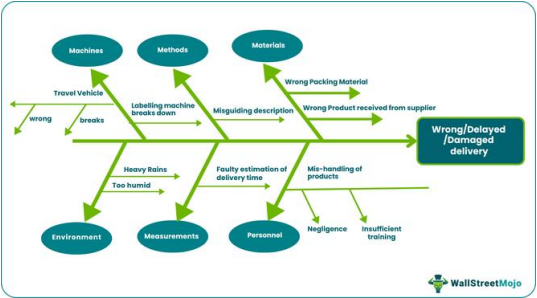


Photo 1