

ISO 9001:2015 Roles and Responsibilities Matrix - Industry Vetted

29 Jun 2025 / Alaina Rath

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Prepared by	Alaina Rath				
Location	Bonner Springs, KS, USA (39.059726, -94.8835754)				

Roles and Responsibilities	
Role/Position	
Role/Position 1	
Role Daniel Reyes	Production Manager
Quality Responsibilities -Define production requirements -Oversee equipment installation -Ensure operator training is completed -Lead test production runs	
Accountable to	Maria Delgado (Operations Director)
Authority level	High
Role/Position 2	
Role Sofia Tan Jake Morales Priya Nair Liam Chen Carlos Mendoza	Engineering Team
Quality Responsibilities -Design equipment layout -Assist in equipment installation -Support operator training with technical input -Provide feedback during test production	
Accountable to	Kevin James (Head of Engineering)
Authority level	Medium
Role/Position 3	
Role Rachel Gomez Andre Valdez Mei Nakamura	Procurement
Quality Responsibilities -Source and purchase new equipment -Coordinate with vendors for lead times -Ensure procurement meets production requirements	

Accountable to Lara Sing (Procurement Director)

Authority level Low

Role/Position 4

Role Quality Assurance

Isa Cruz
Jared Adams
Fatima Torres
Omar Castillo
Nina Collins

Quality Responsibilities

- Conduct quality checks during test production
- Approve final quality criteria for launch
- Collaborate with teams on quality control processes

Accountable to Thomasin Jonas (Head of QA)

Authority level High

Role/Position 5

Role Operations Director

Maria Delgado

Quality Responsibilities

- Make final decisions on production readiness
- Review reports from all departments
- Approve line for official launch

Accountable to CEO – Angela Cortez

Authority level High

Approvals

Reviewed by



Alaina Rath
30.07.2025 08:58 PST

Approved by

A handwritten signature in black ink, appearing to read 'C. Nester', with a stylized, sweeping flourish at the end.

Chester Nester
30.07.2025 08:59 PST
