



Vendor Oversight Checklist


14 Jul 2025

Complete

Score	18 / 23 (78.26%)	Flagged items	6	Actions	1
Date	14.07.2025 13:00 PST				
Prepared By	Augusta Bahringer				
Department	Production Department				
Vendor Name	Shawnee Kansas Semiconductor				
Vendor Type	Other				
Indicate vendor type below.	Supplier				
Review Frequency	Quarterly				

Flagged items & Actions		6 flagged, 1 action
Flagged items		6 flagged, 0 actions
Vendor Operation Information / Regulatory and Legal Compliance		
Does the vendor hold all required licenses and certifications?		No
While Shawnee Kansas Semiconductor has all the licenses, their representative cannot show them during this inspection		
Vendor Operation Information / Health, Safety & Labor Compliance (for contract labor vendors)		
Have operations been free of reportable incidents in the past 6 months?		No
Vendor Operation Information / Performance & Risk Management		
Have all corrective actions and risks issues been resolved?		No
Vendor Operation Information / Performance & Risk Management		
Are corrective actions tracked and closed in a timely manner?		No
Vendor Operation Information / Documentation & Audit Readiness		
Are all required documents stored and accessible?		No
Vendor Operation Information / Documentation & Audit Readiness		
Is the vendor prepared for a regulatory or customer audit?		No
Other actions		1 action
Vendor Operation Information / General Vendor Information		
Has the vendor signed a valid contract or agreement?		Yes
To do Priority: Medium Due: 25.07.2025 13:33 PST Created by: SafetyCulture Staff		
Retrieve Contract and Related Documents		
Hi Norwich, please provide the contract and other supporting documents and put them on my desk on Wednesday for review		

Vendor Operation Information		6 flagged, 1 action, 16 / 21 (76.19%)
General Vendor Information		1 action, 3 / 3 (100%)
Is the vendor's contact information up to date?	Yes	
Has the vendor signed a valid contract or agreement?	Yes	
To do Priority: Medium Due: 25.07.2025 13:33 PST Created by: SafetyCulture Staff		
Retrieve Contract and Related Documents		
Hi Norwich, please provide the contract and other supporting documents and put them on my desk on Wednesday for review		
Is the vendor classified under the correct risk level?	Yes	
Regulatory and Legal Compliance		1 flagged, 2 / 3 (66.67%)
Does the vendor hold all required licenses and certifications?	No	
While Shawnee Kansas Semiconductor has all the licenses, their representative cannot show them during this inspection		
Is the vendor compliant with industry regulations (e.g., ISO, OSHA, GDPR)?	Fully Compliant	
Has the vendor completed a compliance audit in the last 12 months?	Yes	
Data Protection & Cybersecurity (for IT vendors)		3 / 3 (100%)
Does the vendor have a formal data security policy?	Yes	
See attached copy of the policy. Shawnee Kansas Semiconductor Data Security Policy.pdf		
Are encryption and access control standards in place?	Yes	
Has the vendor maintained security without any breaches for the past 12 months?	Yes	
Logistics & Operational Performance (for logistics vendors)		3 / 3 (100%)
Does the vendor consistently meet delivery timelines?	Always	
Are fleet and equipment maintenance logs available?	Yes	
Has the vendor maintained operations without disruptions (e.g., strikes, system outages) in recent months?	Yes	

Health, Safety & Labor Compliance (for contract labor vendors)		1 flagged, 2 / 3 (66.67%)
Are all laborers properly trained and certified?		Yes
Does the vendor provide required PPE and safety protocols?		Rarely
<p>Their third-party service provider fixing their ventilation does not observe PPE use while their technicians are in the premises of Shawnee Kansas Semiconductor.</p>  <p>Photo 1</p>		
Have operations been free of reportable incidents in the past 6 months?		No
Performance & Risk Management		2 flagged, 1 / 3 (33.33%)
Has vendor performance been evaluated against KPIs or SLAs?		Yes
Have all corrective actions and risks issues been resolved?		No
Are corrective actions tracked and closed in a timely manner?		No
Documentation & Audit Readiness		2 flagged, 2 / 3 (66.67%)
Are all required documents stored and accessible?		No
Is the vendor prepared for a regulatory or customer audit?		No
Are vendor records reviewed and updated regularly?		Yes

Completion Page

Next Review Date

13.10.2025 08:00 PST

Reviewer's Signature

Augusta Bahringer Augusta Bahringer
18.07.2025 16:45 PST

See my summary of the vendor oversight conducted.

[Shawnee Kansas Semiconductor Vendor Oversight Summary.pdf](#)

Approved by (if applicable)

Margaretta McCullough Margaretta McCullough
18.07.2025 16:46 PST

See my assessment of the oversight this quarter.

[Shawnee Kansas Semiconductor Vendor Oversight Q2 Assessment.pdf](#)

Media summary



Photo 1

File summary

[Shawnee Kansas Semiconductor Data Security Policy.pdf](#)

[Shawnee Kansas Semiconductor Vendor Oversight Summary.pdf](#)

[Shawnee Kansas Semiconductor Vendor Oversight Q2 Assessment.pdf](#)