



Spill Response Plan Template

Complete

Score	29 / 29 (100%)	Flagged items	0	Actions	1
Company Name	Bennetts Jackson and Mills				
Store/Facility Location	665 Bennetts Mills Rd, Jackson Township, NJ 08527, USA (40.1219849, -74.2899971)				
Name of Supervisor/Manager	Phoebe Kerluke				
Name of Inspector	Rylee Hickie				

Actions

1 action

Spill Response Checklist / Incident Investigation & Prevention

Is every spill incident followed up with a documented investigation?

Yes

To do | Priority: Low | Due: 10.09.2025 14:00 PST | Created by: SafetyCulture Staff

Share the documents

Hi Norwich, kindly forward the investigation documents to the team. Thank you

Spill Response Checklist		1 action, 29 / 29 (100%)
Staff Training & Awareness		5 / 5 (100%)
Have all employees received training on how to identify the type of spill (e.g., water, oil, chemical, biological)?	Yes	
Are staff trained on the first actions to take when a spill occurs, such as isolating the area and preventing access?	Yes	
Do employees know how to safely select and use spill response equipment, such as absorbents and PPE?	Yes	
Are spill response drills carried out regularly to practice procedures?	Yes	
Are records of spill training and drills kept up to date?	Yes	
Spill Kit Availability & Condition		7 / 7 (100%)
Are spill kits located in all designated high-risk areas, such as storage, production, and retail spaces?	Yes	
Are spill kits positioned so they are visible and accessible in an emergency?	Yes	
Are spill kits clearly labeled with instructions for use?	Yes	
Do spill kits contain the correct absorbent materials for the types of spills likely in the area?	Yes	
Do spill kits include appropriate PPE, such as gloves, goggles, and protective aprons?	Yes	
Are spill kits inspected on a scheduled basis to ensure contents are complete?	Yes	
Are restocking actions carried out promptly when items are used or expired?	Yes	
Communication & Reporting		5 / 5 (100%)
Are employees trained to immediately notify their supervisor or safety officer when a spill occurs?	Yes	
Are staff aware of when a spill should be escalated to management or external emergency services?	Yes	
Are written communication protocols for reporting spills posted in visible workplace areas?	Yes	

See attached document for reference.

[Communication Protocols.pdf](#)

Are emergency contact numbers for internal and external responders kept updated and accessible?	Yes
Is every spill incident recorded in an incident log or report form?	Yes
Spill Cleanup, Decontamination & Disposal	6 / 6 (100%)
Are appropriate absorbent materials used to contain and control spills as soon as they are identified?	Yes
Are barriers or containment tools (e.g., booms, floor barriers) deployed to stop the spread of liquids?	Yes
Are affected surfaces thoroughly cleaned following safety and environmental regulations?	Yes
Is decontamination of equipment, tools, or floors carried out after cleanup is complete?	Yes
Are all contaminated materials, including absorbents and PPE, disposed of using approved hazardous or non-hazardous waste channels?	Yes
Is photographic or written evidence collected to verify that cleanup and disposal were properly completed?	Yes
Incident Investigation & Prevention	1 action, 6 / 6 (100%)
Is every spill incident followed up with a documented investigation?	Yes
To do Priority: Low Due: 10.09.2025 14:00 PST Created by: SafetyCulture Staff	
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Are root causes of spills identified (e.g., labeling errors, equipment malfunction, lack of training)?	Yes
Are corrective actions, with clear deadlines, assigned to responsible staff?	Yes
Are preventive measures, such as updated labeling or new equipment, implemented after incidents?	Yes
Are lessons learned from incidents communicated to all relevant employees during training or meetings?	Yes

Is the spill response checklist reviewed and updated after investigations or changes in regulations?

Yes

Completion Page

Additional Comments

N/A

Inspector Signature

Rylee Hickle

Rylee Hickle
12.09.2025 14:12 PST

Date of Inspection

08.09.2025

Supervisor/Manager Signature (if applicable)

Phoebe Kerluke

Phoebe Kerluke
12.09.2025 14:13 PST

Media summary

File summary

[Communication Protocols.pdf](#)